

## Article Processing Charges (APCs) for *Science Advances* – How Authors from CRUI Consortium Members Can Apply an Affiliation Discount

### Introduction

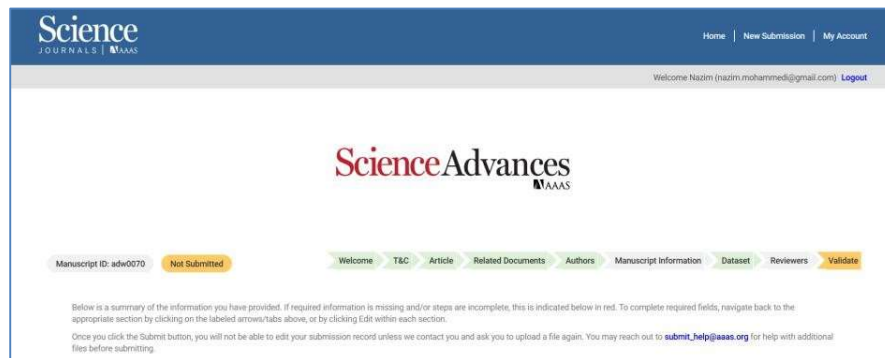
This document provides an overview for authors on how to apply an affiliation discount for *Science Advances*, the gold open access journal of the American Association for the Advancement of Science (AAAS). Please note that *Science Advances* only offers affiliation discounts on APCs to authors affiliated with select institutions. (For more information about *Science Advances*, see: [https://advances.sciencemag.org/.](https://advances.sciencemag.org/))

### How To Preview An APC and Affiliation Discount

**During submission.** When submitting a paper, the corresponding author(s) has the possibility of viewing the Publication Charges (APC) before submitting.

At the Validate stage (the last stage of Submission), scroll down to the Publication Charges section, and click on View Publication Charges. Follow the steps in

How To Apply An Affiliation Discount to view the APC total and to confirm if the affiliation discount has been applied.:



### Publication Charges

*Science Advances* is an online-only, gold Open Access journal supported by Article Processing Charges (APCs) paid upon manuscript acceptance. Please click the 'View Publication Charges' button to see the base APC for your article. Your final APC may be different from the estimate, as a result of AAAS membership status or the length of your manuscript.

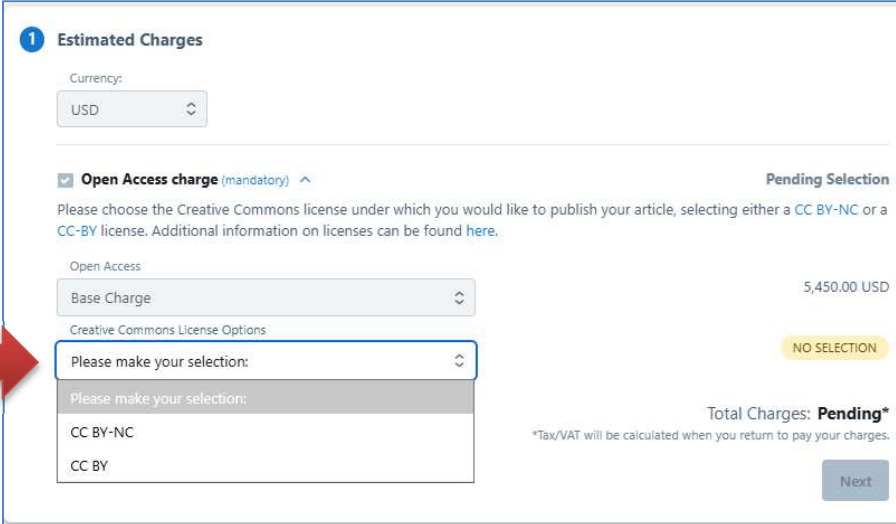
If you or your co-authors do not have the means to pay the APC, you may request a full or partial waiver through the journal's business office at [scienceadvancesstaff@aaas.org](mailto:scienceadvancesstaff@aaas.org). Please include your contact information, manuscript title, and manuscript number in any correspondence you send us. Waiver requests are considered on a case-by-case basis and *Science Advances*' editors are not involved in the decision-making process. Additional information on waivers, discounts, and license options can be found at <https://www.science.org/content/page/science-advances-licensing-and-charges>.

[View Publication Charges](#)

Click on View Publication Charges and follow the steps in "How To Apply An Affiliation Discount".

## How To Apply An Affiliation Discount

1. **Access the Charge page.** Upon provisional acceptance, the corresponding author(s) will receive an email requesting APC payment and providing a link to the charge page on the RightsLink payment platform.
2. **Select a License** and click the “Next” button. Authors must select a publication license for their manuscript. *Science Advances* offers both [CC BY-NC and CC BY licenses](#). Authors should check with their funding body to see if they are required to publish under a CC BY license.
  - a. If the discounted affiliation has been entered into the manuscript record in our submission system, the discount will automatically apply.



**1 Estimated Charges**

Currency: USD

**Open Access charge (mandatory)** Pending Selection

Please choose the Creative Commons license under which you would like to publish your article, selecting either a CC BY-NC or a CC-BY license. Additional information on licenses can be found [here](#).

Open Access:

Base Charge 5,450.00 USD

Creative Commons License Options

Please make your selection: NO SELECTION

Please make your selection:

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Total Charges: **Pending\***

\*Tax/VAT will be calculated when you return to pay your charges.

Next

3. **Select Institution.** In the Apply Discounts section, the institution used for an affiliation discount will appear in the “Your Institution” Box. The name that appears is the official [Ringgold](#) Organization Name.
  - a. If the affiliation that appears in the “Your Institution” box is not correct or not triggering a discount, it may simply be deleted and replaced with the correct institution name. Please see [section on the manuscript submission system](#) for more information on this.
  - b. In order for the affiliation discount to correctly apply, the author must select the institution that has the agreement with AAAS that grants them access to journal content, rather than their particular department or sub-body. For example, the author would need to select “**Universita degli Studi di Napoli Federico II**” rather than “**Universita degli Studi di Napoli Federico II Dipartimento di Farmacia**”.

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We have applied any promotions and discounts in accordance with the publisher's discount rules

APCs waived for corresponding authors in [Research4Life](#) countries:

Italy

No Discount

Membership Discount ([Explore the benefits of membership here](#))

Enter membership number

No Discount

Your Institution

Universita degli Studi di Napoli Federico II

**654.00 USD**



4. **Apply Discount.** Once the appropriate institution name has been located, click the blue "Apply" button.

Estimate author charges for

### Substantial light woodland and open vegetation characterized the temperate forest biome before Homo sapiens

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Please review the fields below to ensure that you receive all the discounts to which you are entitled.

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Universita degli Studi di Napoli Federico II **654.00 USD**

Can't find your institution?

**Promotion Code Discount:**

Enter any additional discount codes or promotion codes.

Enter a promo code  No Discount

Total Discount: **654.00 USD**

Estimated Total Due: **5,450.00 USD\***

Estimated Original Total Due: 5,450.00 USD

Estimated Total Discount: Pending

Tax: Pending\*

\*Tax/VAT will be calculated when you return to pay your charges.



5. **Confirmation of institutional eligibility.** If the institution is eligible for a discount, the reduction in USD will appear instead of the “No discount” text.

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**Substantial light woodland and open vegetation characterized the temperate forest biome before Homo sapiens**

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estimate author charges.

✓ **Estimated Charges**

Completed

Open Access: Base Charge

Creative Commons License Options: CC BY

✓ **Estimated Discounts (optional)**

Completed

Your Institution: **Universita degli Studi di Napoli Federico II**

3 **Estimated Charges Summary**

Charge Type	Price, USD	Discounts, USD	Tax/VAT*, USD	Total Due, USD
> <b>Open Access charge</b>	5,450.00	654.00	0.00	4,796.00
<b>TOTAL</b>	<b>5,450.00</b>	<b>654.00</b>	<b>0.00</b>	<b>4,796.00</b>

\*Tax/VAT will be calculated when you return to pay your charges.

**Total Due: 4,796.00 USD**

No further action is required. When your article is accepted, you will receive further instructions for paying your fees.


Estimated Total Due: **4,796.00 USD\***

Estimated Original Total Due: 5,450.00 USD

Estimated Total Discount: -654.00 USD

Tax: Pending\*

\*Tax/VAT will be calculated when you return to pay your charges.



**The process is now complete, and the discount will be applied**

## Author Affiliations in AAAS’s Manuscript Submission System (CTS).

- a) Each manuscript record contains a list of authors as well as their affiliations. This is the source of the affiliation information used to apply discounts.
- Note: Depending on the stage of the submission, the view may differ from the screenshots below.

If our system was unable to extract your author list and you have more than 50 authors, download our template [here](#), fill it out, and [upload it](#).

To modify the order of authors listed, click on an author’s number. This will allow you to modify that author’s location on the author list.

A unique email address is required for each author as it will be their username. Once an email is linked to an author name in our system, it can only be updated by the account owner or staff. Please contact [submit\\_help@aaas.org](mailto:submit_help@aaas.org) for assistance.

No	First/Given name	Last/Family name	Email Address	Institutions	First Author(s)	Corresponding Author	Contributed Equally	Action
1.					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<a href="#">✎</a> <a href="#">✕</a>

A unique email address is required for each author prior to saving this author list.

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- b) To add an institution, click the edit icon next to the author’s name.

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To modify the order of authors listed, click on an author’s number. This will allow you to modify that author’s location on the author list.

A unique email address is required for each author as it will be their username. Once an email is linked to an author name in our system, it can only be updated by the account owner or staff. Please contact [submit\\_help@aaas.org](mailto:submit_help@aaas.org) for assistance.

No	First/Given name	Last/Family name	Email Address	Institutions	First Author(s)	Corresponding Author	Contributed Equally	Action
1.					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<a href="#">✎</a> <a href="#">✕</a>

A unique email address is required for each author prior to saving this author list.

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- c) In the pop-up window that appears, click on the “Select Additional Institution” and then “If you do not see your institution listed, please click here to add a new author institution for this article.”

Update Author ✕

First/Given Name:

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Email:

First Author(s)  
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Below is a list of institutions associated with this author. You can add missing institutions by clicking on the Select Additional Institution button.

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There are currently no author institutions.

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- d) Search for your institution in the resulting search box, select the correct institution from the search results, and click the “Select” button.
- Note: Affiliation discounts are based on Ringgold ID so make sure that the Ringgold ID result

has been selected.

- Note: It is possible to successfully search for the organization by its name in different languages and by acronym.

### Find Institution

Search by ID

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